

TRINIDAD MUNICIPAL COURT

P.O. Box 345 – Trinidad, Texas 75163
(903) 778-4545 (Office) (903) 778-2754 (Fax)
trinidadmuncourt@yahoo.com

DISCLAIMER: THIS NOTICE IS FURNISHED AS A COURTESY AND MAY BE CHANGED AT THE DISCRETION OF THE COURT.

Trinidad Municipal Court is in session each Monday evening (with the exception of holidays) from 7:00 pm to 8:00 pm.

PLEASE READ THIS COURTESY LETTER. It will give you all options of making disposition on your citation. TELEPHONE CALLS ARE NOT ACCEPTED AS AN APPEARANCE BEFORE THE COURT.

This letter is furnished as a courtesy to you by Trinidad Municipal Court to assist you in making disposition of the charge(s) against you. **Please note: The Judge cannot discuss the merits of a pending judicial proceedings prior to trial.** This means the Judge cannot discuss your citation with you prior to trial.

All payments should be made payable to "City of Trinidad". **NO PERSONAL CHECKS** are accepted. Payment must be in the form of cashier's check or money order. If paying cash you must have the exact amount.

IF YOU WANT A RECEIPT MAILED BACK TO YOU, OR YOU ARE REQUESTING A DRIVING SAFETY COURSE OR DEFERRED DISPOSITION, YOU MUST ENCLOSE A SELF-ADDRESSED STAMPED ENVELOPE WITH YOUR REQUEST. IF YOU FAIL TO SEND THE SELF-ADDRESSED STAMPED ENVELOPE, YOUR PAPERWORK WILL NOT BE MAILED TO YOU UNTIL SUCH TIME THE COURT IS IN RECEIPT OF ONE.

APPEARANCE AND PLEA

YOU MUST APPEAR:

- **IN PERSON** on the appearance date given on your citation
- **BY MAIL**, enter your appearance by completing the plea form on the back and returning the plea form and payment to the Court. When entering a plea of guilty and paying your citation by mail, please fill out the top portion of the back of this courtesy letter as well as your plea form. Everything above the perforated line must be filled out.
- If you plea not guilty, a trial date will be set and you will be notified accordingly

PERSONS UNDER 17 YEARS OF AGE:

- Must appear with a parent or legal guardian or proof of marriage
- Must appear before the Judge, no pleas by mail

PERSONS UNDER 21 YEARS OF AGE (ALCOHOL RELATED OFFENSES):

- Must appear before the Judge, no pleas by mail
- If under 18 years of age, must appear with a parent or legal guardian

PERSONS CHARGED WITH TOBACCO OFFENSES:

- Must appear before the Judge, no pleas by mail
- If under 17 years of age, must appear with a parent or legal guardian

NOTE: IF YOU DO NOT MAKE DISPOSITION ON YOUR CITATION BY ONE OF THE OPTIONS GIVEN ON THIS COURTESY LETTER, YOU MUST APPEAR BEFORE THE COURT IN PERSON OR BY COUNSEL ON THE APPEARANCE DATE SHOWN ON YOUR CITATION. FAILURE TO APPEAR WILL RESULT IN AN ADDITIONAL CHARGE BEING FILED AGAINST YOU FOR VIOLATING YOUR PROMISE TO APPEAR WITH A FINE NOT TO EXCEED \$200. ADDITIONAL STATE FEES WILL BE INCURRED.

FINE SCHEDULE AND PLEA FORMS ARE ON THE REVERSE SIDE

TRINIDAD MUNICIPAL COURT UNIFORM TRAFFICE NOTICE

PLEASE FILL OUT THE FOLLOWING: IF YOU ARE REQUESTING A RECEIPT SEND A SELF-ADDRESSED STAMPED ENVELOPE

NAME: _____

ADDRESS: _____

TELEPHONE (DAYTIME) _____

DRIVER LICENSE NO.: _____

CITATION NO.: _____

FINE SCHEDULE

SPEEDING OVER THE LIMIT	1-5	154.10
	6-10	169.10
	11-15	184.10
	16-20	204.10
	21-24	254.10
	25 & OVER	298.10
NO DRIVERS LICENSE		261.00
EXPIRED DRIVERS LICENSE		129.00
EXPIRED INSPECTION CERTIFICATE		154.10
NO LIABILITY INSURANCE		329.00
NO LIABILITY INSURANCE (ENHANCED)		604.00
EQUIPMENT VIOLATION		154.00
NO PROTECTIVE HEADGEAR		114.00
FAIL TO DRIVE IN A SINGLE LANE		154.10
FOLLOWING TOO CLOSELY		154.10
OPEN CONTAINER		329.00
NO SEAT BELT-17 YEARS OF AGE & OVER		144.10
DROVE ON WRONG SIDE OF ROADWAY		154.10
BACKED WHEN UNSAFE		154.10
EXPIRED REGISTRATION		154.00
FAILED TO ID		329.00
TRAFFIC SIGNS, SIGNALS & MARKINGS		154.10
PERMIT UNLICENSED DRIVER TO DRIVE		261.00
UNSAFE SPEED		154.10
UNRESTRAINED CHILD 8 YOA AND YOUNGER		119.25
UNRESTRAINED CHILD OVER 8 YOA/UNDER 17 YOA		194.25
LITTERING		211.00
DWLI DRIVING WHILE LICENSE INVALID/SUSPENDED		461.00

IF THE VIOLATION OCCURRED IN A CONSTRUCTION ZONE WITH WORKERS PRESENT, CONTACT THE COURT FOR THE AMOUNT DUE.

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PAYMENT OF FINE

I enter a plea of guilty no contest, waive a jury trial, and enclose the scheduled amount due.

Signature

Date

PLEA OF NOT GUILTY, REQUEST FOR TRIAL

I enter a plea of not guilty and

- waive my right to a jury trial, requesting a trial by the Court, or
- request a jury trial

Signature

Date

DRIVING SAFETY COURSE OR MOTORCYCLE OPERATOR TRAINING COURSE

YOUR REQUEST MUST BE IN WRITING. If your request is made in person, it must be made by the appearance date on your citation. If request is mailed, it must be postmarked by the appearance date on your citation. The request for DDC below must be notarized.

SEND A SELF-ADDRESSED STAMPED ENVELOPE WITH YOUR REQUEST.

- I HAVE A VALID TEXAS DRIVERS LICENSE
- I DO NOT HAVE A CDL (Commercial DL)
- I AM NOT CHARGED WITH SPEEDING 25 MILES OR MORE OVER THE POSTED SPEED LIMIT OR SPEEDING IN A CONSTRUCTION ZONE WITH WORKERS PRESENT OR PASSING A SCHOOL BUS
- I HAVE NOT COMPLETED AN APPROVED COURSE WITHIN THE 12 MONTHS PRECEDING THE DATE OF THE OFFENSE OF WHICH I AM MAKING THIS REQUEST
- I HAVE ATTACHED PROOF OF INSURANCE
- I HAVE ENCLOSED THE MANDATORY STATE FEE & ADMINISTRATIVE FEE OF \$104.10

THE FOLLOWING AFFIDAVIT MUST BE SIGNED BEFORE A NOTARY PUBLIC.

I understand the Court will defer imposition of the judgment for 90 days to allow me to take an approved course. I understand that I must return to the Court a certificate of completion and a certified copy of my driving record. I am not presently taking a driving safety course for the dismissal of a traffic citation and I have not completed a course that is not shown on my driving record within 12 months preceding the date of the offense.

Signature

Date

SWORN TO AND SUBSCRIBED TO BEFORE ME, A NOTARY PUBLIC ON _____.

NOTARY PUBLIC